

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Shillong

Email: ic-itcell@neigrihms.gov.in

NEIGRR-IT/01/2023

Dated the 23.07.2024

CIRCULAR

It is observed that official communications are being exchanged through email on commercial domains viz., gmail, yahoo etc. instead of email id on gov/NIC domain. As per Office Memorandum No.2(103)/2014-CERT-In dated 27.11.2014 issued by Ministry of Communication & IT, Department of Electronics and India states that "All the Information Technology. Government of Ministries/Departments of Central and State Governments should either use email services provided by National Informatics Centre (NIC) or they should us their own email and web services, being fully controlled by them and hosted in India for official communication". In this context, the Institute has created government email accounts for regular employees and is paying for each email account to use gov/NIC domain for sharing official communication and not to use other commercial domains. Exchanging official communication through email ids on gov/NIC domain ensures that the communications are safe from security breach.

In this regard, all officials are requested to kindly use the gov/NIC domain for all official communication. If it is necessary to use commercial email, please ensure to cc the government email.

This issues with the approval of the Competent Authority.

(Lt. Cdr. Pawan Deep) Deputy Director (Admn)

laroles

Copy to:

- 1. All HOD/Section Head, NEIGRIHMS for information and necessary action.
- 2. PA to Director, NEIGRIHMS for kind information of Director.
- 3. Institute's Website for information of all concerned.
- 4. All Notice Board